



MINUTES OF EXECUTIVE COMMITTEE MEETING HELD ON 26 MARCH 2019

Present		
Chair	Amanda Lowe	AL
Secretary	Pauline Cappleman	PC
Treasurer	Emma Hayes	EH
Group Scout Leader (GSL)	Bob Jones	BJ
Beaver Scout Leader (BSL)	Caroline Lewis	CL
Cub Scout Leader (CSL)	Rob Morgan	RM
Parochial Church Council Member (PCC)	Caroline Nash	CN
Parent Representative	Michelle Chisnall	MC

Item	Discussion	Action Lead
1. Introductions / Apologies	Apologies were recorded from: Caz Taylor (Explorers Leader) Jodie Oldrid (Parent Representative).	
2. Matters Arising	AL sought updates from the actions arising from the previous meeting: <ul style="list-style-type: none"> One parent continues to pay the incorrect subs. This will be followed up with the parent. Census – this is now complete. Submission was made in-line with the deadline of 31 January. Public Liability /Insurance Cover – this was a specific query relating to the specified age group for attendees of each section (and whether sufficient cover was in place for attendee’s outside of this age range) . BJ agreed that this would be followed up with the District Commissioner. 	BJ
3. Chair Report	AL confirmed there were no significant issues or updates to be reported at this time. Going forward, AL suggested that Leaders attending the monthly District meeting may want to include any relevant feedback.	



Website: <http://bulfordscouts.org.uk>

<p>4. Treasurer Report</p>	<p>EH provided Committee members with an update, noting:</p> <ul style="list-style-type: none"> - All section accounts were up to date; - Capitation costs have been paid; - The balance of the current account is £10,000. <p>The year-end accounts audit is due. Handover of documentation from the previous Secretary needed to take place in advance of this.</p>	
<p>5. GSL Update</p>	<p>Training: Training Safety Module – some leaders are still to complete this mandatory training. GSL to follow up with individual leaders.</p> <p>Compass: Changes are being introduced to the Compass System which will enable checks to be undertaken to ensure that all training is in date. If any mandatory training is found to be in excess of three months out of date Leaders/staff will be suspended until the training is completed. Where this relates to an out of date DBS, immediate suspension will apply. It was agreed that the Committee would be informed of any suspensions arising from these changes.</p> <p>Awards District Award Ceremony went very well with Gold, Silver and Bronze awards received.</p> <p>New Members GSL to provide Leaders with maximum capacity for each section, to ensure numbers are not breached.</p> <p>Young Leaders – three Young Leaders in Scouts, One Young Leader in Cubs and two Young Leaders in Beavers</p> <p>District Leaders Meeting The meeting is held on the first Monday of each month – relevant updates will be provided to the Committee.</p> <p>Scout Activities The Cube event was a great success with approximately 70 Scouts attending. It is planned to hold this event again in January 2020.</p> <p>JOTT – is planned for 11 May 2019.</p> <p>Scouts Master Chef date – to be confirmed.</p> <p>Scouts have requested to have a computer gaming night, if this is to work, some Scouts will need to bring TVs/ computer consoles with them.</p>	<p>BJ</p> <p>BJ</p>



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<p>5. CSL Update</p>	<p>RM updated the Committee on the programme of activities including:</p> <ul style="list-style-type: none"> • Scrapheap Challenge (District) • Stonehenge Stomp • Swimming Gala (District) • County Fun Day <p>Spring Camp is planned for April 2019.</p> <p>One member of the Group has now achieved her final challenge badge and will be put forward for a Silver Award.</p>	
<p>6. BSL Update</p>	<p>CL updated the Committee on the progress of the 'Million Hands Project', which looks to remove social barriers, connect communities and improve lives. This project will continue into the summer.</p> <p>Membership numbers continue to grow.</p>	
<p>7. Fundraising</p>	<p>Committee members discussed the need to purchase replacement and new equipment (outdoor play and camping). It was agreed that a store's inventory would be undertaken, and a list of equipment would be provided to the Committee.</p> <p>New camping stoves are required.</p>	
<p>8. Any Other Business (AOB)</p>	<p>Explorers will be painting the kitchen, doors and toilets. A skip to be ordered to get rid of rubbish.</p> <p>The AGM is scheduled for 26 April at 6.30pm, this will include entertainment such as a quiz and refreshments. RM will print off hardcopies of reports.</p> <p>Sarum Beaver section want to book the Scout Hut for their Beaver Camp, on weekend 15-16 Jun.</p>	
<p>9. Date of next meeting</p>	<p>Tuesday 9 July 2019 at 7.30pm</p>	

Signed:

**Amanda Lowe
Committee Chair**

- Distribution:
- All Executive Committee
- Section Leaders
- Minutes File.
- Parents Notice Board